



ROBERT HOLLAND
Funeral Directors

How do I register a death?

When someone passes away you have to **register their death within a 5 day period**. Generally a close family member will register the death prior to the funeral. If the deceased has no family, this can be done by:

- Any person present at the death
- The occupier of the premises where the death took place
- The person who is accepting responsibility for arranging the funeral.

You have to register the death with **your local Registrar**, and it is often required for you to arrange an appointment to do so.

Information the Registrar needs to know

- Date and place of death
- Full name
- Date and place of birth
- Occupation
- Home address
- If the deceased was in receipt of a pension or allowance from public funds
- The date of birth of the surviving spouse *(if applicable)*.

Documentation the Registrar needs

- Medical Certificate of Cause of Death
- Deceased's National Health Service medical card *(if applicable)*
- Deceased's Birth Certificate *(if applicable)*
- Deceased's Marriage Certificate *(if applicable)*.

The Registrar may issue a **green certificate for burial or cremation** which is required by us prior to the funeral. Certified copies of the entry of death can be obtained for a small charge – these may be needed for legal or financial purposes.

If the death has been **referred to the coroner**, the registration process may vary – we can advise you accordingly

Lincolnshire Registrars Service: 01522 782244

If you're unsure about registering a death, just call our team who will answer any questions you have.

ROBERT HOLLAND FUNERAL DIRECTORS LTD

t: 01476 594422

www.roberthollandfunerals.co.uk

14 St. Catherine's Road, Grantham, Lincolnshire NG31 6TS